

**November 7, 2022**  
**PTO Executive Committee Meeting Minutes**

[Zoom Link](#)

7:00– 9:00 pm

**I. Welcome**

- A. Welcome from President
- B. Acceptance of Meeting [Minutes from August 22, 2022](#)

**II. Parent and School Communication Liaisons**

Idea out of our August 25th PCSD/PTO retreat:

PTO parent to be the 'communication liaison' per school. The schools will appoint someone on their side. This relationship will be one point of communication for monthly goings-on, so that PTO can share with the community or provide support as needed.

- A. Uriah Hill – Ryan (PTO); Joshua McClellan, Jaclyn Echeverria, Shyee Lockett (UH)
- B. Woodside
- C. Oakside
- D. Hillcrest – Halle (PTO)
- E. MS – Jen (PTO)
- F. HS - Vernita and Lee (PTO)

**III. President's Report**

Through the lens of our Annual Goals:

- A. Restate Annual Goals
  - Consistent programming across schools. Learnings from this fall:
    - 1. Back to school nights: different formats at different schools
    - 2. School pictures: PKMS needs significantly more support than elementary.
  - Increase parent and staff participation in the PTO
    - 1. Trunk or Treat
    - 2. Concessions
    - 3. Volunteer participation is an ongoing need
  - Safe travel to/from school
    - 1. Walk-It Wednesdays
  - Improved communication reminders between school/families
    - 1. Parent Communication Liaison
    - 2. Monthly / biweekly emails and newsletters from schools

- B. Upcoming Events

■ School Picture Retakes Sign Up: Click below link to sign up:

■ Winter Sport Event Concessions

1. Schedules have been shared for November, December, January. We will review the calendar to support several concessions nights. Once we have Executive Committee commitment (1 exec per shift) we will roll the sign up out to the rest of our PTO members.

■ Book Giveaway Saturday Academy: December 17

#### **IV. Treasurer's Report**

- A. Bank Account has been transferred from Isabel to Lanice and Halle
- B. Spending & Income Walk Through
- C. FY22-23 Budget, motion for approval

#### **V. Superintendent's Report**

##### **A. Committee Reports**

- Advocacy
- Communications
- Special Events/Enrichment

#### **VI. New Business**

- A. Spirit Gear Reorder: a must for 2023. Logo, colors, styles, size ratios to be reviewed
- B. PTO storage: clean up Uriah Hill and move to Family Resource Center, possibly 11/30
- C. Spring fundraiser TBD
- D. School gardens & greenhouses- clean up and re-activate
- E. Apple Pay / Tap to pay: how can we get that technology for selling?
- F. Event ideas for next year: support teachers' classroom supply needs; PTO covers student cost of PHS play tickets; area college sports team to play/practice at Torpy

#### **VII. Old Business**

- A. Idea Generation from last meeting: jump-a-thon, PTO Banners, #hashtags
- B. Copier lease has been discontinued
- C. Health Policy and Communication

#### **VIII. Other Updates**

- A. BOE update
- B. PEF update

C. SEPTO update

**IX. Adjournment**

X. **Next Meetings: Executive Board - January 6, 2023**  
**General Meeting – February \_\_\_\_\_**