

**Peekskill CSD PTO
Committee Annual End-of-Year Evaluation Form**

Submission Date: June 6, 2022

School Year: 2021-2022

Communications Committee:

Highlights of events/processes that worked well this year:

- Great teamwork. There were 8 of us sharing the work and communicating.
- We changed up emails to be event specific, as opposed to monthly newsletters.
- Started putting info on Instagram as well as continuing on Twitter and FB

Areas in need of improvement & suggestions on how to make improvements:

- Other committees and officers sharing communication needs in a timely manner (if at all) needs work.
- The second half of the year we lost steam. If meetings continue virtually, I think a mid year get together would be beneficial.

Should this committee continue next year in its current form? Why or why not? If not, what changes are recommended?

- We may have had too many people in the end. This committee probably only needs 4 or 5 people (someone doing emails, someone doing social media, someone reaching out to principals, someone keeping track of pto events, a school contact (Laura Belfiore))

Proposed itemized committee budget for upcoming school year:

Any other pertinent information necessary for planning:

Submitted by: Jen Carbaugh