



## CLASS PARENT RESPONSIBILITIES

- ✓ Connect with Your Teacher
  - Reach out to your teacher face to face
  - Find the teacher's expectations and needs
  - Share your thoughts and desires for your child's class
  - Develop a list of class parties, events and field trips.
  
- ✓ Send Home a Welcome Letter
  - Reach out to your Grade Coordinator for template of both the Spanish and English versions.
  - Use this opportunity to gather information from parents for future use
  - Please understand that some parents will not want their information shared so be respectful of that and only share contact information with parents that shared their own.
  
- ✓ Find Ways for You and Other Parents to be a Part of the Classroom
  - You are a connection between parents and teacher
  - Have ideas for ways you can provide an enriching experience for the class. Connect with parents about skills they have that can be used in the class to enhance learning.
  - Find small, simple ways to help. Talk to the teacher about ways you and other parents can help prep things at home (cut out, glue, etc.)
  
- ✓ Communicate Any Upcoming Events to Your Class`
  - Give parents plenty of notice
  - Offer options so working parents or parents with little kids can help
  - Help relay information regarding volunteer needs in the school
  
- ✓ Organize Teacher Appreciation Projects
  - Organize a craft for winter holiday, Teacher Appreciation Day in May and end of the year gifts
  
- ✓ Communicate PTO Information to Classroom Parents
  - Class Parents will be an important link in the communication chain. You will be helping to forward information about meetings, events and fundraisers