

Peekskill CSD PTO

Classroom Parent Committee January 2020 Report

Submission Date: January 6, 2020

Items Requiring a Vote:

- None

Items Requiring Discussion:

- The next meeting will be held on February 6th. All members of the program are welcomed. The goal of each meeting is to discuss the feedback of all room parents and coordinators that are present and work towards improving the program. Part of these improvements include communication across the elementary schools on upcoming event and celebration ideas to be shared.
- Sarah and Melaine met with Dr. Mauricio and Dr. Foster in November to discuss the program's progress in all schools and ideas for gaining traction in the Oakside and Hillcrest schools. Following the discussion a letter was developed to encourage, staff and families to participate in the program. This letter is signed by leaders of the District, Union and PTO. This letter will be distributed in January to all of the elementary schools. The letter is enclosed for your review.
- The Classroom Parent Committee will distribute a monthly newsletter focusing on the activity in a classroom or school each month. This will be distributed as part of the District Wide communications in one of the Superintendent's briefs. Enclosed is a copy of the initial example of the one-sheeter. (Thank you to Sandra to working with us on developing this.) This example will be distributed with the communication on the joint effort between the District, Union and PTO as well.

Items for Information Only:

- September's program was a success with the attendees. The feedback received was that it was a positive forum for sharing experiences and ideas on the program. There was also feedback that more information is still needed on the clarity on how the program operates.
- Following the distribution of join communication letter. Sarah and Melaine will be meeting will all school leaders to coordinate the next steps to move the program forward in each school. It is the hope that with leadership support we will gain traction in the upper grades. Plans to attend a staff meeting in each school are also in the works.
- The goal is to have communication out to all class parents on grade coordinator roles by February 1st, 2020. There will also be communication with a reminder of the program's roles, process and ideas for involvement. Much of this information was distributed during the program kick off in September.
- A committee meeting was held on November 14th at the Middle School. It was attended by the grade coordinators of Woodside. The discussion and next steps focused on improving the relationships at Woodside to make the program stronger, more unified and run smoother. All grade coordinators are also current room parents and provided feedback on their individual experiences.

Submitted by: _____

**Please be sure to include a budget for any financial requests