

**January 14, 2019, PTO Executive Committee Meeting Minutes**

**BOE Conference Room, School Administration Bldg. 6:35 pm**

**Present:** Randi Alberino, Marisa O'Leary, Margery Rossi, Jen Carbaugh, Sandra Walton, Branwen MacDonald, Vernita L. Mosley, Mia Shervington, Kristin Jarvis, Adriana Frega, Eric Reveda, Isabel Pipolo

**Welcome/Introductions**

**Minutes Accepted**

**President's Report:**

- Thank you to all who sold concessions at the Basketball Tournament
- Discussed getting quotes from Rescue Stuff for prices of Spirit Gear. Will keep small inventory as no financial benefit to bulk ordering.

**Treasurer's Report:**

- Made \$450 in concessions from Basketball Tournament; \$8500 from school pictures; \$2500 from direct appeal
- On track budget wise, still have fundraisers planned for future: ART to Remember, Book Fairs, and Swag

**Committee Reports:**

- **Advocacy:** Met with Dr. Mauricio to discuss where the committee needs to focus; Waiting for user-friendly document and info regarding Foundation Aid to be produced and then they will create a message and figure out how to advocate for aid owed to district; Still looking for one parent representative to travel to Albany and attend scheduled meetings with education committee. Discussed "training" for advocacy: will have letters for Education Committee signed by parents to hand in at Albany meeting; With regards to Community Outreach Meeting: still in talking stages. In process of assessing what our schools have in regards to supports (medical, dental) within buildings: Discussed having 2 branches within the Advocacy Committee. One to address issues that directly affect the daily lives of students as well as one that advocates for aid for the district.
- **Class Parents:** Meeting in February, will discuss way for each building to have parents come in: Uriah Hill-Coffee and prep, Woodside-PBIS, Oakside-special lunch with kids, Hillcrest-Career Day. **Will check back with principals to confirm for each school.**
- **Communications:** Will have letters for advocacy at Saturday Academy for parents to sign. Will have a sign-up genius set up for volunteers for PTO table from 10am-1pm (for letters and to sell spirit gear); Reminder about "Love Letters to PCSD" for Valentine's Day. Was a success last year, will do again.
- **Special Events:** Waiting for district approval of location for Eggstravaganza (non-religious egg hunt). Will be held April 6<sup>th</sup> (rain date April 13<sup>th</sup>); Will advise dates for spring assemblies at Elementary Schools, reminder that schools must go through the district to book

**Superintendent's Report:**

- Marisa asked, on Dr. Mauricio's behalf, which days would work best for a "Coffee with the Superintendent" regarding school budget. Saturday at 10am and a weeknight at 7pm (with Spanish translation) would work best

**BOE update:**

- Board has requested Peekskill citizens attend meetings. Speaking to an issue in public will help to get specific issues on agendas

**PEF update:**

- First event held in December was successful; Planning another event for Spring; Restructuring of PEF close to complete; Starting outreach in community, setting up protocols etc.; Working on process for requesting PEF grants with goal being grants for things that can be built upon in the future, not just for one-time use; Also looking for sustainable donors and ways to get more involvement from Spanish community.

**New Business:**

- Succession planning: President/Secretary positions will be up for election at the end of this school year. Need a Nominating Committee
- February meeting will be held at Uriah Hill to commemorate grand opening of Parent Center. Will be a celebration of Black History Month
- Discussed whether March meeting would be better for Town Hall style or Community Partners. Discussed possibly combining Elementary Schools and Middle/High School for age appropriate presentations/discussions from Community Partners. **Marisa will reach out to principals to see if staff will be available.**

**Fundraising:**

- ART to Remember: March 25<sup>th</sup>, order forms will be distributed at schools. Will need 2 volunteers per school.
- Book Fairs: Will use Main Street Books: Uriah Hill- will be week of April 1<sup>st</sup> (2-3 days at pick-up and 1 evening); Woodside- week of March 25<sup>th</sup>; Oakside- May 8, 9 (eve), and 10<sup>th</sup>; Hillcrest- April 23, 24 (eve), and 25<sup>th</sup>.
- Will sell Swag at Saturday Academy at PTO table

**Old Business:**

- Parent engagement/building leader interaction: will table until Dr. Mauricio is present
- Dr. Mauricio will have meeting at Woodside as many issues
- Discussed all principals having monthly meetings at their own buildings for parents to have face-time to discuss issues
- Changed March Exec Meeting to Thursday March 7<sup>th</sup> at 6:30 due to conflicts for many officers

**Adjournment:** 8:35pm

Next meeting March 7th at 6:30 pm at the Admin Building