

Jun 25, 2018, PTO Executive Committee Planning Meeting Minutes

904 Lyman Ave, Peekskill 6:30-9pm

Present: Randi Alberino, Marisa O'Leary, Eric Reveda, Margery Rossi, Vernita Mosley, Isabel Pipolo, Mia Shervington, Robert Brownell, Jen Carbaugh, Kristin Jarvis

Welcome

- Vote called to amend minutes from June 4th meeting to add election results so that bank accounts could be changed to add/remove incoming and outgoing officers; Vote passed unanimously

2018-2019 Operating Budget: \$19,850

- Building allocations: \$500 per elementary school/\$750 for PKMS and PHS; These funds include all things PTO previously paid separately for (i.e. school dances, graduation photos). Still must use same request form with 2 weeks advance notice to request funds after initial \$100
- Special Events: \$8,000
- Communications: \$600
- Advocacy: \$750
- Operating costs: \$5000
- Staff Appreciation: \$1700
- Gifts: \$300

Fundraising:

- First fundraiser of the year will be direct parent appeal
- Additional fundraisers to be decided at separate fundraising meeting Aug 20th

Dates of 2018/19 Meetings:

- Oct 11th – Meet the PTO/Principals/Superintendent
- Nov 8th- Robotics presentation
- Dec-no meeting
- Jan 10th- Town Hall
- Feb 7th – Black History
- Mar 7th - Town Hall
- Apr 11th – Budget Presentation
- May 6th- Candidate Forum – No general Meeting
- Jun 13th –PTO elections, end of year evaluation, volunteer appreciation

Executive Committee Meetings:

- Discussed necessity of building representatives at Exec Comm. Meetings; Marisa will ask Dr. Mauricio about his opinion regarding this issue and also his what he envisions for his involvement with the PTO
- Committee chairs should set up meeting dates for the year. Deadline for schedule is Aug 1, 2018. If using school grounds request through Debra McLeod (dmcLeod@peekskillcsd.org). Then add meeting schedule to google drive
- Reminder to add all reports to google drive in a timely fashion

Back to School Nights:

- 2 Exec committee members to staff PTO table at each back to school night; will hopefully have at least 1 Spanish speaker at each table.
- Will have committee volunteer sign-up sheets and Peekskill spirit gear to sell

Adjournment: Meeting adjourned at 9 pm; Next Meeting Aug 20th, 10 am at 904 Lyman Ave.