

## **Peekskill CSD PTO Committee Report Form**

Submission Date: 23\_\_\_\_  
Committee \_Finance

Month & Year: September 2016

### **Items Requiring a Vote:**

None for this month.

### **Items Requiring Discussion:**

\$500 PTO sponsorship for schools' use on purchasing refreshment, art materials, ect... Since the purchases must be sale tax free, when a school representative goes to stores to shop, they may need to carry with him/her a tax exempt card issued by the stores and PTO blank check for the payment in cases the stores don't accept cash payments.

For the time being, the Finance Committee is working on obtaining the specific stores' tax exempt cards which include BJs, Walmart, Stop and Shop, Party City and Duncan Donuts. Please bear with us as this process takes time.

### **Items for Information Only: Attached please see:**

1. Balance sheet as of 9/23/2016 which shows how much money we have in our bank accounts as of this date;
2. Profit and Loss account which shows what we collected and what we spent since the start of our last fiscal year which is July 1, 2015 up to 9/23/2016. This is just to provide you a recap of how we performed last year and this summer; and
3. PTO Budgets for 2016-2017 school year

Submitted by: \_\_\_\_\_Ha Wallace – PTO Treasurer\_\_\_\_\_

As of 9/23/16