

2/1/2016 Peekskill CSD PTO Executive Committee

Meeting Minutes

Present: Al Ferony (Hillcrest), Ha Wallace, Jackie Liburd (Hillcrest), Ro Sibrizzi, Vernita Mosley, Cassandra Hyacinthe (PHS), Staci Woodley (Oakside), Branwen MacDonald, Elizabeth Boyle (Uriah Hill), John Wells (Uriah Hill), Colleen Hardiman (Woodside), Margery Rossi, Denise Lopez, Isabel Pipolo, Dr. Fine, Robert Brownell, Yolanda Guardino, Nancy Flaherty, Marisa O'Leary

1/11/16 Minutes:

Minutes from the 1/11/16 meeting were approved unanimously.

President's Report:

- Westchester County ADA Laura Forbes gave a very informative presentation on internet safety/cyber-bullying at the January general PTO meeting. **It was suggested that she be approached about speaking to PKMS & PHS students** (Naima @ PKMS has already reached to DA's office, **Dr. Hyacinthe will reach out re: PHS**)
- A representative from Huntington Learning Center has offered to give a presentation to parents on homework help, testing, SAT workshops, etc. She will be invited to present at the April general PTO meeting
- **Future discussion: explore possibility of rotating general PTO meetings to different schools to help with building disconnect some parents/staff are feeling**

Treasurer's Report:

**Please see attached Income Statement

- 1 parent has requested a refund from the Yankee Candle Fundraiser items he/she purchased (approximately \$130 loss)

SEPTO:

- OPWDD (Office for People With Developmental Disabilities) presented at their January meeting- discussed "Front Door" process, certificate of participation given to families with children who will need services beyond age 21
- February meeting will be dedicated to the planning of the basketball clinic
- Basketball clinic- event has changed from 3 days, to 1 day, requires 1 student per 1 coach ration- need help with volunteers- **Ro will email Dr. Hyacinthe finalized event date so that she can assist with soliciting volunteers**

- June 7th- Differences Day at Hillcrest (students asked to wear mismatched socks to encourage dialogue re: differences among students/staff/family), would like to expand the event to include the entire district

Committee Reports:

Advocacy:

- No report
- Dr. Fine will follow up with Branwen re: budget, planning for 2016-2017

Communications:

**Please see attached report

Cultural Enrichment & Field Trips:

**Please see attached report

- Principals reminded to provide Marisa with the monthly theme/topic, date & time for the enrichment programs they would like scheduled for their schools in the months of March-June 2016- this information is needed by Friday, 2/5 at the latest because there is a 6-week processing time (Mr. Lewis advised that he has identified a speaker on anti-bullying- cost is reduced when other schools in district also book, he will forward information to Marisa)
- Mia Shervington will serve as face-to-face contact for buildings, however please continue email correspondence with both Marisa and Mia
- Committee will postpone working on creating electronic request forms until next year
- BOCES Arts in Ed programs can be viewed at www.pnwboces.org/artsined/
- It was agreed that an enrichment performance will be scheduled for the May general PTO meeting as a way to draw in more parents

Finance:

**Please see attached report

Fundraising:

- Harlem Wizards Game will take place on May 20th, they will be sending promotional materials for PTO to use (we'll have a marketing rep assigned to us), Wizards will go to different schools the week of the game to help bolster student excitement, 1st 100 tickets will be sold for \$10/each, all others will be \$15/each, PTO gets 40% profit on ticket sales, 100% of concession (PTO run) & 20% profit on merchandise sales, students will be asked to vote on team members, all building principals asked to include the event in their morning announcements to help build interest/excitement in the event
- World's Finest Chocolate Bars- will be sold in main office at schools & district office (don't want to send home with students), Yolanda will call sales representative tomorrow to schedule sale for after February break

- Stop & Shop A+ Rewards- program enrollment has tripled since the beginning of the year, each school is required to re-register each year (PKMS & PHS still need to re-register), goal for next year is to have 100 parents registered at each school (currently have approximately 400 parents registered)
- Yankee Candle- Still have approximately 20 orders that have not been picked up (issues with disconnected telephone numbers, orders that don't have student or parent names on them), ones that have names on them can be run through Parent Portal- Dr. Fine asked that committee coordinate with him before any final decisions made on unclaimed items
- **Family Fun Day-** Tentative date of June 11th- target pre-k thru 5, discussion of expansion of event & change in location- **Dr. Fine will further discuss with building leasers to see if this is possible this year**
- Lifetouch Pictures Commission check coming this week
- Committee meeting with 3 photographers at the end of February re: contract for 2016-2017- suggested to ask photographers about their ordering process and turn-around time for commission checks

Volunteer Coordination:

**Please see attached report

Building Reports:

PHS:

- Blood Drive on 2/11, Hairspray production on 4/28, 4/29, 4/30, various events surrounding Black History month- **Dr. Hyacinthe will email Isabel the dates of various events**

PKMS:

- Willy Wonka, Jr. production on 2/5 & 2/6 at 7:00 pm- \$10 adults, \$5 students/seniors
- Friday, 2/5 is National Wear Red Day (raise awareness about heart disease in women)
- **February 26th is the Winter Dance- adult chaperones are needed**
- Twilight Event for 6th graders will be happening, date TBD
- **Stay Awake-A-Thon on May 13th from 8:00 pm – 6:00 am, volunteers needed**
- LEAP Legacy Awards- March 31st

Hillcrest:

- Hanging with Hillcrest events happening
- March madness activities will take place
- Various Black History month activities taking place- ending with a student assembly
- Science fair will take place in early June

Oakside:

- March 11th- Oakside's Got Talent Show at 7:00 pm
- Collecting Pennies for Patients

- Black History month activities- each student researching influential individuals
- Reading 2,000 books per quarter as a school
- Cup stacking event will take place in end of March

Woodside:

- Celebrating Black History month with various activities
- February 2nd BOE meeting will be held at Woodside
- Snowball dance on February 12th
- February 3rd - report card informational session for kindergarten parents

Uriah Hill:

- Welcome John Wells- Interim Director
- Will need assistance with graduation pictures (May 5th is tentative date)

****Going forward, building leaders asked to use same report form that Committee Chairs use**

Superintendent's Report:

- 2016 5-k run will take place on Saturday, October 8th, will need refreshments for volunteers and runners
- Students in Willy Wonka, Jr. production did a flash mob at Big Bang Roasters to promote it- will do for other productions as well
- Meet John Wells Night at Uriah Hill
- District-wide concert at PKMS on 3/29 at 7:00 pm, \$10/adult, \$5/students
- Going to buildings to talk about budget and planning for 2016-2017

Old Business:

- Performing Arts District-wide concert- PTO is serving only as fiscal agent, outreach/volunteer coordination should come from Performing Arts Department
- Discussion on standardized policy for school dances postponed until March meeting
- Outreach to Spanish-speaking community- Ken Martin & Ramon Fernandez already facilitating groups to assist/encourage Spanish-speaking community members to become more involved, no need to try to schedule a separate meeting (also what specifically are we asking from them?)

New Business:

- Marisa will send Raquel Lucas a thank you note from PTO for translating at the January PTO general meeting
- Discussion regarding purchase of digital translation system- cost is approximately \$1800 for 25 headsets- could be a shared cost with the district- will talk about at March meeting
- Discussion of offering a conference call or "Go To Webinar" option for parents who would like to participate in general PTO meetings but cannot make it out to meetings

- General PTO meeting & special events information & should be sent to Martin McDonald (NAACAP), Ken Martin (Peekskill Community Connections) & Ramon Fernandez (Latino Community Liaison) to assist with expanding participation

Adjournment:

- Meeting was adjourned at 8:34 pm, next meeting is March 7th at 6:30 pm

Respectfully Submitted,

Marisa O'Leary

2/2/16