

## 12/5/16 PTO Executive Committee Meeting

### Minutes

**Present:** Margery Rossi, Denise Lopez, Ha Wallace, Branwen MacDonald, Trish O’Sullivan, Jen Carbaugh, Bob Brownell, Mia Shervington, Marisa O’Leary, David Fine, Carmen Vargas, Jamal Lewis, Colleen Hardiman

#### **11/7/16 Minutes:**

Minutes were unanimously accepted

#### **President’s Report:**

- No Report

#### **SEPTO’s Report:**

- No Report

#### **Building Reports:**

**Uriah Hill:** *please see attached report*, West Lake Nursing Home donated crayons & pencils and asked for letters from the students in return

**Woodside:** *please see attached report*, Next Attendance Matters Rally will take place on January 9<sup>th</sup> at 8:45 am, 31 families received Thanksgiving food baskets & gift cards, introduced “Wild About Learning” theme, **Colleen will look into sending gift tree information home to students**, June 12<sup>th</sup> & April 3<sup>rd</sup> kindergarten students will be taking a field trip to the Mid-Hudson Children’s Museum

**Oakside:** No report (Staci is currently out on leave)

**Hillcrest:** *please see attached report*

**PKMS:** *please see attached report*, students will be going to the Paramount Theater on Wednesday to see a performance of *The Monkey’s Paw*

**PHS:** *please see attached report*

#### **Superintendent’s Report:**

- PHS hosted Robotics Competition for the first time this past Saturday- great experience for our students & the school community at large
- SEPTO hosted a successful Bagels with Santa event this past Saturday as well

- Students will be participating in a Chamber of Commerce performance on Dec. 8<sup>th</sup>
- Peekskill participated in the Youth Conference & Health Choices/Leadership program
- Summit Academy just held its first college fair
- Reclaim NY- press release outlining FOIL Litigation & the district's response can be found on the district website- **Isabel will also include in her next weekly email blast**
- Dr. Fine traveled to Boston last week to learn more about Boston Basics- developed by Dr. Ron Ferguson from Harvard Leadership Academy- looks at the impact we have on children from birth to age three- saturation of messaging: maximizing love, managing stress; talk, sing & point; count, group & compare; explore through movement & play; read & discuss stories – next step will be to put together a council to begin planning for roll out

### **Committee Reports:**

**Advocacy:** *please see attached report*, letter writing campaign re: aid owed to district currently underway; letters will be delivered to Senator Murphy's office in Carmel at 4:30 pm on Thursday, December 8<sup>th</sup>- ideally would like about 25 families to attend- please email Branwen if you are interested in doing so; Peekskill may have access to a bus to transport individuals willing to go to Albany on January 10<sup>th</sup> (lobby day) to speak to legislators about the needs of our district

**Class Parent Program:** *please see attached report*

**Communications:** *please see attached report*, proposing that each committee create its own freeteleconferencing.com account should they wish to offer that option to members, a meeting needs to be scheduled in January to fine-tune volunteer recruitment procedures- Isabel will send out a doodle poll to determine best date/time to meet

**Cultural Enrichment & Field Trips:** *please see attached report*

**Finance:** *please see attached reports*, Woodside book fair yielded about \$1200 in profit, we have received refreshment requests from most schools, still very behind in fundraising goals, pasta fundraiser information can be reissued with catalog- need to revisit this, **Faculty Direct Appeal needs to be addressed again- Marisa will send letter to Dr. Fine & he will email out to faculty, Isabel will send out an email encouraging end of year donations**

**Fundraising:** *please see attached report*

**Special Events:** *please see attached report*, district-wide Father/Daughter, Mother/Son dance location needs to be determined- **Mia will email Jamal re: dates & logistics at PKMS**, would like to hold a book drive at UH during book fair

### **Miscellaneous Discussion items:**

- Marisa will email building leaders link to shared google drive

- All building and committee reports should be posted in google drive (too time-consuming for Marisa and Margery to post everyone's reports)
- Box Tops- Bob would like to involve PKMS & PHS
- Holiday Concerts: PTO direct appeal will be put in programs- Isabel will send flyer to buildings, Marisa will email building leaders a blurb about the appeal that can be used for building-specific Connect Ed calls, have PTO table at every concert if possible

### **Old Business:**

- **Book Fair Policies:** don't list individual's names as points of contact in policy, Isabel will prep paperwork (student wish lists that advise of sales tax charges) & post in google drive for all to access
- **Flyers:** will continue to be on white paper as colored paper is cost prohibitive, Ha will contact copier company tomorrow (12/6) to input flyer codes to enable us to better track printing trends/expenditures

### **New Business:**

- Thank you everyone for your committee work- please continue to do so- helpful suggestions: ask someone else to take notes/minutes, assign tasks so that you're working as a team, thank committee members constantly, need regularly scheduled meetings as all committees have been asked to meet a minimum of 5 times per year, decisions can/should be made at committee level
- General Meeting structure- too detached from PTO- need to include more PTO business & not have a guest presenter at every meeting. December meeting will continue as planned. January 18<sup>th</sup> meeting will be town hall style and parents will break out into building-specific discussions- Mia will reach out to Fidelis about offering child care- Marisa will inform SEPTO of the change in meeting topic

### **Next Meeting:**

Next meeting will take place on January 9<sup>th</sup> at 6:30 pm.

Respectfully Submitted,

Marisa O'Leary

PTO Secretary