

1/11/16 PTO Executive Committee Meeting

Minutes

Present: Ro Sibrizzi, Isabel Pipolo, Crystal Hernandez, Dr. Fine, Denise Lopez, Yolanda Guardino, Ha Wallace, Robert Brownell, Margery Rossi, Liz Lazo, Marisa O'Leary

Minutes:

Bob made a motion to accept the minutes from the 12/7/15 Executive Committee meeting, and it was seconded by Denise. Minutes accepted unanimously.

President's Report:

Denise is following up with our assigned Yankee Candle fundraiser representative regarding concerns about late arrival of items as well as poor packaging, and to advise that we will NOT be paying our invoice by January 4th (as is being requested). YC representative sent a letter apologizing to parents for the delay in receiving items, and has thus far has agreed to not charge us for shipping fees. Currently approximately 30 orders still need to be picked up from PKMS. Once all orders have been picked up and all issues addressed, Denise would like to write an online review expressing our concerns.

Crystal Hernandez- Performing Arts:

PTO has agreed to serve as fiscal agent for the Performing Arts Department's fundraising activities. Crystal is trying to build morale with the department and with students. Would therefore like to sell gear- t-shirts for \$10 (\$5 profit), sweatshirts for \$25 (\$8 profit). Sale will run Jan. 20th thru Feb. 12th.

District-wide concert will be held in March (designated as "Music in Our School" month). Every school will be represented- high school- band & select chorus, middle school- band, chorus & dance, Hillcrest- band & chorus, Oakside- 3rd grade violin program & singers, Woodside- lottery to determine which 2 classes will participate. Every student performing in the show will receive a permission slip that parents must sign- will inform them they must purchase a ticket in order to attend the how. Tickets will be sold for \$12 for adults, \$8 for students (general admission). Concession stand will be available (chips, water, baked goods). Yolanda will serve as the PTO contact person for this event.

Treasurer's Report:

So far we have successfully met all financial targets set at the beginning of the year.

We collected \$650 worth of box tops (as reported in December). Discussion about collecting box tops at middle school & high school although no plan made.

We have yet to receive funds due to us from Lifetouch.

The Stop & Shop rewards program ends in March- we will receive funds then.

We lost income from Hillcrest Book Fair, as the librarian felt the school should take all profit in Scholastic dollars to benefit their library as PTO was not involved with the actual sale (although Rich Sullivan, the PTO appointed Book Fair Chairperson did help for a few hours).

**Discussion about Woodside Greenhouse. Last year Woodside/UH PTO raised funds to support this project. Mrs. Hardiman needs to submit letter to the PTO stating as per the 2014-2015 PTO agreement, requesting that \$2,000 be released to Woodside. Isabel will follow up with Mrs. Hardiman.

Ha advised that we need to start the process of legally changing our name, etc. Target date of July 1, 2016 (new fiscal year).

SEPTO's Report:

Moving forward with the basketball clinic- will run on April 16, 23 & 30 at PKMS (tentative) from 12:00 – 1:00 pm. Insurance will be covered under district's policy. Event specifically for children with special needs (have IEP or 504) in Peekskill. Hoping to get a positive participation response (last year only 1 student expressed an interest).

Committee Reports:

Advocacy- No report

Communications: All emails obtained from the FOIL request will now be merged into our main contact list & will be included in all correspondence. It was decided that all cell numbers should not be listed on PTO website. Isabel asked that committee chairs provide her with information about their respective committees for the website (committee descriptions already listed).

Any administrators want something from the PTO, the request must first be vetted through Dr. Fine (until building reps start regularly attending Executive Committee meetings).

Cultural Enrichment & Field Trips: Due to communication issues between the committee & faculty, Dr. Fine will schedule a time for Marisa & Ha to meet with all building principals to discuss universal policies, etc.

Finance: No report

Volunteers: Isabel would like to compile a list of recurring district events to help her outline a plan for next year's volunteer needs. Question about who completed volunteer applications should be submitted to (many have been given to Isabel)- if parent only has one child in school, application should be submitted to school principal, if parent has multiple children in different schools, application can be submitted to district office.

Superintendent's Report:

Parent/Student Portal (6-12)- immediate 24/hour access to student records (attendance, progress reports & report cards). Only 35% of parents have signed up thus far. Parents who don't have access to a computer will continue to be mailed information. High school target of Jan. 15th for student implementation, March 1st for PKMS. Instructional videos in English & Spanish available online.

Open House- February 10th PTO meeting: district presentation, possibly presentation by Summit Academy beat-boxers, and students involved with Performing Arts Department. Tour appointments must be made through Alma (tours will include PTO, student and staff guides). Branwen is working on a flyer to post in the community. Letter has been mailed to all private school and Uriah Hill parents inviting them to open house. Isabel is working on compiling a list of day care providers to send information to as well.

Altaris: Safety/security consultants will present at the March general PTO meeting.

Smartbond- federal funds districts receiving specifically to support safety/security, technology.

Building reps will start attending Executive Committee meetings in February.

Scholar athletes being recognized this week.

Three students will be recognized at MLK event at PKMS.

Old Business:

Marisa will email Branwen & request that she contact the League of Women Voters to request a moderator for our BOE candidate forum.

Westchester County ADA Laura Forbes will present at the January 20th PTO meeting. Presentation is not suitable for youth as child pornography, sexting and online threats will be discussed in detail. Marisa will send Dr. Fine brief presentation description that can be shared with BOE members and staff.

Adjournment:

Meeting was adjourned at 8:45 pm. Next meeting date- Feb. 1st at 6:30 pm.