

## 1/19/17 PTO Cultural Enrichment & Field Trip Committee

### Meeting Minutes

**Present:** Jean Dwyer (*teacher*), Kevin Dwyer (*teacher*), Heather Amabile (*parent*), Jen Carbaugh (*parent*), Barbie Altorfer (*parent*), Mia Shervington (*parent*), Marisa O’Leary (*parent*)

#### Author/Illustrator Day:

- Minh Uong, political cartoonist, set to speak to PHS art students on April 24<sup>th</sup> since Minh is unwilling to register with BOCES, \$500 honorarium fee must be paid out of PHS’s Cultural Enrichment budget
- Clarification needed with author Mike Vago coming to PKMS- waiting on confirmation from Mr. Lewis that Mike’s presentation meets the school’s needs/interests
- Heather Norman, librarian at Oakside, reached out to local children’s books illustrator Jerry Pinkney to speak- his normal honorarium is \$3,000 per day but waiting to hear if he would make an exception and accept \$500 for a local Title I school. Author Jason Edwards will speak for a \$450 honorarium.

#### Member Reports:

##### **Uriah Hill:**

- Westchester Children’s Museum trips will take place February 27 & 28<sup>th</sup> and March 6<sup>th</sup>, Beth and Scott just performed for the students, Jay Sadeky puppet show will take place on March 3<sup>rd</sup>, still planning late spring Bear Mountain field trip

##### **Woodside:**

- No one wishes to use the Event Planner (including all the steps as a check list to execute events) that was custom designed and emailed in December. Julie Cappuccilli working on Google Calendar with Jessica Rondon. They wish to use Google calendar.
- Getting final costs for Bear Mountain. Do not know how many children, what year, and how much yet.
- Scott and Beth will be the next event
- Waiting to figure out their budget

##### **Oakside:**

- Waiting on confirmation of Museum Village for 3<sup>rd</sup> graders, as facility requires a \$500 deposit. Mrs. Woodley needs to speak to Robin Zimmerman about this.
- Jacob Burns Film Center field trips booked for 3<sup>rd</sup> graders
- Complication with Legoland field trip for 2<sup>nd</sup> graders- just learned that because they are deemed a “nut free” facility no outside food is allowed, therefore everyone must purchase lunch from their cafeteria for \$5.50 per person- this extra \$1300 (based on 256 students) is cost prohibitive. Mia inquired about a waiver since we’re a Title I district- they will

allow us to leave the facility to eat lunch outside and then come back in. Mia exploring use of outdoor grassy area (possibly get tables & canopy) and/or Havana Central restaurant allowing us to use their banquet room. Mrs. Woodley is still looking into cost of bussing for the trip.

#### **Hillcrest:**

- Despite originally pursuing Box Out Bullying for a 4<sup>th</sup> grade assembly, staff have now decided to pursue a new bullying program offered by Beth and Scott
- Marisa has reached out to principal Liburd and her designated CE & FT staff multiple times requesting that she be informed of their next planning meeting but has not received a response

#### **PKMS:**

- Students will attend MLK-based performance on February 9<sup>th</sup> at the Paramount

#### **PHS:**

- Students will attend MLK-based performance on February 9<sup>th</sup> at the Paramount
- Ibrahim Saddiq, spoken word artist, coming in for 2 days to work with students

#### **Summit:**

- Women's Summit will take place after Regents, Mia will pass along more details as they develop

#### **New Business:**

- June 3<sup>rd</sup>- tentative date for Dave Klotzle, former naturalist used by the district for years, memorial service in Depew Park, will include planting a tree, dedicating a bench to him and name the road there after him- currently awaiting approval from the common council
- After analyzing the budget, it has been determined that the district will cover the full amount of CE & FT opportunities provided to students in 2017-2018- PTO will not be contributing to this cost and students will not be asked to contribute \$10 per trip. **Marisa requested that this information remain confidential among committee members until the PTO Executive Committee is informed at their next meeting on February 6<sup>th</sup>.**
- Since PTO will not be contributing to CE & FT, discussion ensued about the need for a CE & Committee after this year, it was suggested that members merge to the Special Events Committee next year
- Meeting will be scheduled in either May or June with Dr. Fine & Robin Zimmerman to share our observations/experiences as a committee and make recommendations to the district to implement going forward

#### **Action Items:**

- We'll need to discuss lunch/PTO guide for our authors & illustrator visits at next meeting
- Marisa will reach out to Robin Zimmerman to see if Whitsons will give the district a meal credit if the entire second grade class did not take lunch one day (because of issue with Legoland field trip)

- Marisa has asked Robin Zimmerman for an accounting of what each school has left in their CE & FT budgets- she will share once she receives the information

**Adjournment:**

Meeting adjourned at 7:35 pm. Next meeting will take place on February 9<sup>th</sup> at 6:30 pm at PKMS library

Respectfully Submitted,  
Marisa O'Leary, Chair  
PTO Cultural Enrichment & Field Trip Committee