

10/13/16 PTO Cultural Enrichment & Field Trip Committee

Meeting Minutes

Present: Heather Amabile (*Woodside parent*), Jean Dwyer (*Oakside teacher*), Kevin Dwyer (*high school teacher*), Victoria Kravitz (*Woodside parent*), Vilma Lesmo (*middle school parent*), Marisa O'Leary (*Oakside parent*)

Member Reports:

- **Author/Illustrator Day:** the following schools have identified potential dates for the event- Woodside- April 5th, Uriah Hill- 26th, PKMS- April 17, 18, 19, or 21; Uriah Hill has requested that Pat Schories speak with their students- fee is \$1,000 & she is available on requested date- waiting on confirmation; Victoria sent 4 links for authors that would be age-appropriate for younger audiences- all have spoken in Peekskill before- suggested that we ask for honorarium- Author Jade would prefer to speak with high school seniors, Vilma will follow up with Barbie re: Minh Wong (political cartoonist) for high school & also follow up with Todd Newby (high school English Department Chair); it was decided that the PTO should provide authors who accept a reduced fee or donate time with lunch the day of the event & that a PTO rep serve as an ambassador
- **Parent/School Liaisons:** Marisa & Victoria will be meeting with Woodside staff on 10/17 to go over CE & FT policies & procedures (specifically BOCES booking), Jean will email Oakside teachers and request their input on programs/trips- 2nd grade will most likely be going to Legoland in the Spring- still researching a 3rd grade trip; high school taking some of freshman students to DC- 1/3 of their CE & FT budget being expended on this trip- Mr. Arthur would also like to see the students travel abroad (4-year goal)
- **Process/Policy Refresher:** It is important that all programs that eligible be processed through BOCES- district will receive 60% of those expenditures next year in our state aid; all children are asked to contribute \$10 per trip with the understanding that no child will be prohibited from attending due to non-payment- all of these funds are recycled back to the schools in the \$25,000 donation the PTO makes to the district

Action Items:

- Victoria will assist with negotiating author/illustrator fees when the time comes
- Vilma will research Sunnyside (in Irvington)
- Marisa will contact Robin Zimmerman to see if high school will be working with HVCCA again this year

Next Meeting:

Next meeting will take place on November 10th at 6:30 pm at PKMS library