

1/21/16 Cultural Enrichment & Field Trip Committee

Meeting Minutes

Present: Vilma Lesmo, Caryl Bruno, Mia Shervington, Marisa O'Leary

Caryl Bruno's Report:

Programs to date that have taken place in district:

Uriah Hill- The Bierkos \$1750

Woodside- Barton Orchards, Dave Klotzle \$3,840

Oakside- Dave Klotzle \$1100

Hillside- The Science Barge, Bczak \$5255

Total amount of programming: \$11,915

17% surcharge: \$2,025.55

Total Expenditure: \$13,940.55

****Remaining BOCES credit for the district:** \$13, 371.13

Discussion of district-wide field trips (not necessarily booked through BOCES):

Marisa provided committee members with a draft document, created by the district office, outlining all of the field trips taking place in the district. It appears that the BOCES reimbursement program is being under-utilized (i.e. group admission for high school's trips to Lamont Doherty Earth Observatory, Museum of Natural History, El Museo del Barrio, Storm King Art Center and the middle school's trip to Sharpe Reservation). Marisa will follow up with Dr. Fine about the above referenced trips.

There is a definite need for an enrichment liaison at each school that is in regular contact with the committee/Caryl Bruno to ensure that we're maximizing available resources.

It was decided that the committee will book enrichment programs at each school for the months of March – June 2016 in order to use the remaining \$13, 371.13 BOCES credit. Principals will need to provide committee with themes for each month, as well as date, time for which

enrichment can be booked. Goal for 2015-2016- have 1 enrichment program per month in each school. Will work with building principals/enrichment liaisons to have a schedule of events in place by the end of year.

Action Items:

Marisa meeting with building principals and Dr. Fine on Monday, 1/25 to discuss Cultural Enrichment & Field Trips. Hoping to accomplish:

- Identification of enrichment liaison at each school
- Clarification on when trips/programs should be cleared with Caryl- before request is submitted to district or after?
- Streamlining of process- 6 weeks processing time (deadline to submit request), can forms be revised to be more user-friendly (eliminate need for lesson plan?) & to include a section where the funding sources are listed (i.e. BOCES credit-eligible, estimated parent contributions, district funds & then a section for remaining balance that will be submitted to PTO for consideration)

Mia will be meeting with Ellen Camillieri at Oakside next week to discuss programming/trips they would like to see offered to students.

Adjournment:

Next Meeting: February 11th at 6:30 pm at PKMS Library